

Enquiries: Vinay Gupta
Our Ref: VG/RDS/00209



To the Resident
Footpath Upgrade



10 August 2026

Dear Resident,

Notification of works

The Town would like to advise the following upcoming project:

Type of works:	Footpath Upgrade
Location:	Graylands Road (West): Motteram Av to Tapper Ln
Owner to trim or retain any overhanging vegetation:	Friday, 21 st August
Commencement date:	Monday, 24 th August
Estimated end date:	Wednesday, 26 th August

Below is the general sequence of events for the works:

- Remove sections of old slabs, and any other paving along the footpath alignment as necessary. Reticulation will be cut and capped.
- Form up and pour a new footpath, generally grading away from properties.
- Where appropriate, The Town will install new pram ramps and footpath connections at identified locations to improve accessibility and continuity of the pedestrian network.
- Repair verges, crossovers, brick paving, reticulation and undertake a general clean up.

Works are expected to occur between 7am and 5pm. While it is inevitable that works of this nature will cause some inconvenience, every effort will be made to ensure that this is kept to a minimum. Please note some minor concrete cutting works may take place a few days before the scheduled commencement date.

The footpath will remain closed for pedestrian safety for the entire duration of the project. Please do not adjust, amend, or move any traffic management arrangements. Removing or ignoring safety signs and traffic cones can lead to confusion, personal injury, and damage to vehicles or the new footpath, and can also cause delays.

To prepare for the upcoming works, ensure all landscaping and vegetation, such as shrubs, rocks, boulders, or unapproved verge items, are pruned or removed to a distance of at least

200mm from the edge of the footpath. This requirement includes the removal of any encroaching root systems. If these obstructions are not cleared by the specified date, the Town may remove and dispose them.

The Town will repair any damaged irrigation on verges caused by the works and will organise testing of systems once works are complete. Please ensure you contact the Town within one month of the completion date if any issues have yet to be addressed regarding damage.

While every effort will be made to commence and complete the works within the dates specified above, the program may be subject to change due to weather conditions, site constraints, or contractor availability. Should any delays occur, updates will be provided on the Town's website. Please scan the QR code above for the latest project information and project schedule updates.

An information sheet has been attached for your viewing, which the Town hopes will answer any queries you have whilst the works are occurring.

If you have any questions regarding this project or would like further information, please contact me on 0409 725 062.

Yours sincerely



Vinay Gupta
Project Officer - Works

FOOTPATH UPGRADE PROJECTS

INFORMATION SHEET



Overview:

Footpath upgrade projects are an important part of the Town's commitment to improving our infrastructure. This information sheet provides a brief overview of frequently asked questions for footpath upgrade projects.

Questions:

1. After my initial notification letter, will I receive any further letters during the works?

If the works are significantly delayed, the Town will issue an updated progress notification letter. Minor schedule changes will be communicated through the Town's website, which can be accessed via the QR code provided in the notification letter.

2. Will access to my property be limited while the works are in progress?

Access for vehicles may be limited during various stages of the project. The Town's contractors and traffic controllers will be able to assist if this is the case and will inform residents of the schedule. Once the formwork is installed, the concrete will generally be poured on the same day to minimise access disruption. If you require emergency access, please speak with the site supervisor or traffic controllers.

3. Will I be compensated for plants, vegetation, and lawns damaged because of the works?

The Town and its contractor will attempt to keep lawns, plants, and other vegetation alive and healthy within verge areas; however, will not replace them if they perish or require cutting back from the area of works. A quality landscaping mix will be laid as required, which will support regrowth, and residents can assist by watering and applying liquid plant tonics or solutions and undertaking regular maintenance.

4. What happens to my reticulation along the footpath during the works?

Reticulation near the footpath will be removed and capped before the concrete work begins. This means part of your verge may not receive water for the duration of construction. Residents are encouraged to hand water during this time, especially in periods of hot weather. When the job is completed, the reticulation will be reinstated, and clean fill material added to hold this reticulation in place. This material is a quality topsoil material that assists lawn growth, especially in warm weather.

FOOTPATH UPGRADE PROJECTS



INFORMATION SHEET

5. Can I drive over the new concrete path straight after it has been placed?

If a new path has just been installed, it should not be driven on for at least 24 hours. Traffic cones will be placed in front of the new path straight after it has been poured. Please do not move any cones, as they may also be serving other important safety purposes.

6. Can I have my asphalt crossover fully replaced instead of just the patch, even if I pay for it?

Only the section of crossover removed for the works will be patched in asphalt. An alternative is for owners to organise the installation of a concrete crossover using private contractors. A subsidy is available from the Town to assist. Please contact the Town should you wish to pursue this option as an application is required prior to the footpath works commencing.

7. My concrete crossover is cracked and damaged. Will the Council repair or replace this?

Crossovers are the responsibility of property owners. If you would like to have it repaired or replaced by our contractors, this can be done at the owner's expense. If you wish to pursue this option, the Town will provide the Contractor's details to you; however, we cannot guarantee that they will accept the work, due to time and/or available resources.

8. Why doesn't the new asphalt match my existing crossover?

Fresh black or red asphalt will generally not match exactly with the existing. This is due to colour variations on manufacture and the natural ageing processes and cannot be avoided.

We hope you have found this information helpful. If you have any other questions regarding this project, or would like further information, please contact the Town's Project Officer, Vinay Gupta on 0409 725 062.