

Enquiries: Cloe Dolan  
Our Ref: CD/PRK/00170-02

Mr & Mrs Example  
Address 1  
Address 2

11 May 2026

Dear Sir/Madam

Replacement verge tree planting – Winter 2026 – Address

The Town of Claremont will be undertaking a verge tree planting program during the months of June/July/August 2026, depending on tree species and contractor availability. The Town's aim is to achieve a leafy streetscape wherever possible throughout Claremont and Swanbourne.

The council verge outside your property has space for 1 replacement tree(s) to be planted due to a previous tree failure, Town approved or Polyphagous Shot Hole Borer removal over the past year.

As per the 2022 Street Tree Masterplan approved by Council in June 2022 and following resident survey in September 2022, the species of tree selected for your verge (Queen Street verge) is:

*Delonix regia* (Poinciana)

The placement of the tree(s) along the verge will be in keeping with the existing streetscapes tree alignment and as a general rule will be planted a suitable distance from existing verge trees and a minimum of 1 metre away from driveways. The new tree will be placed as close as possible to the original location, taking into account underground services, stumps and tree roots.

The replacement verge tree(s) will be purchased, planted, maintained, mulched, fertilised and watered by the Town, to aid successful establishment. The Town ensures the highest quality stock is provided by nurseries. Tree size is selected based on long term tree health and resilience. Any additional watering over the summer months is appreciated. The Town will work around any grassed, planted, and reticulated verges, and the utmost care will be taken.

If your verge is reticulated, please advise the Town as we will happily connect a bubbler sprinkler for the tree(s) at the Town's cost. Please also contact the Town if you have a strong preference for the location of the tree so it can be arranged in advance.

If you are not the occupant of this property, please pass this information onto your tenants.

Should you have any further queries, please do not hesitate to contact the Urban Forest Team on 9285 4300 or [toc@claremont.wa.gov.au](mailto:toc@claremont.wa.gov.au) by the close of business on Friday 29 May 2026.

Yours sincerely

A handwritten signature in cursive script that reads "Cloe Dolan".

Cloe Dolan  
Manager Parks & Environment