

Obstruction Permit Application

(obstruction of verge/footpath/road)



Please Note:

- Please read the **Obstruction Permit Application Guidelines** for guidance.
- The application is required to be submitted 7 working days prior to the commencement of works.
- If the application is not received within 7 working days prior to start of works, additional fees will apply. The application may also be declined.
- A scaled sketch / photo / plan etc of the work zone area must be provided with this application.
- If a sketch is not submitted your application may be declined.
- For obstructing parking bays, refer to "Application to hire parking bay" form.

APPLICANT DETAILS

Name:		
Company Name:		
Company ABN:		
Address:	Suburb:	Post Code:
Phone - Home:	Work:	Mobile:
Email:		

LOCATION DETAILS

Address where works are taking place: _____	
Request to obstruct: ☐ Verge	☐ Footpath ☐ Road*
* For Traffic Management approvals, please ensure AWTM accredited plans are included	
Obstruction type (eg. skip bin, temporary fencing, material deliveries etc.):	
Start date**:	Finish date**:
**For up to of 3 months. Additional fees may apply for obstruction more than 3 months.	
Start time:	Finish time:
Nature of works (e.g. construction, landscaping, maintenance works, etc.):	

Please provide sketch of work zone area

PAYMENT DETAILS

Description	Fee	No.	Total
Obstruction Permit <u>without Traffic Management Approval</u>			
Obstruction Permit Application Fee (application received 7 working days prior to works start date)	\$200.00 incl GST (up to 3 months)		
Obstruction Permit Application Fee – Short Notice (application received less than 7 working days prior to works start date)	\$300.00 incl GST (up to 3 months)		
Obstruction Permit <u>with Traffic Management Approval</u>			
Obstruction Permit Application Fee (application received 7 working days prior to works start date)	\$268.00 incl GST (up to 3 months)		
Obstruction Permit Application Fee – Short Notice (application received less than 7 working days prior to works start date)	\$593.00 incl GST (up to 3 months)		
Compliance Safety Inspection for long term traffic management plan (for traffic management that are more than 3 months)	\$200.00 incl GST (per 3 months)		
Obstruction Permits - Not for profit/Charitable	no fee or charge		

Note: Fees may be in addition to any development bond fees.

Applicable fee amount will be noted before approval is granted and is to be paid Prior to approval letter.

Credit card surcharges apply as per the current Schedule of Fees on the Town's website.

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